

NIGHT IN CHINATOWN

Dear Participant:

Your organization is cordially invited to participate as an entertainment participant with the Chinatown Merchants and all spectators in Chinatown on **February 10, 2018**. All entertainment participants shall follow the general rules and guidelines that we have implemented as well as rules that we have agreed to abide by with the City & County of Honolulu permit department, Honolulu Police Department and the Honolulu Fire Department. Your participation is greatly appreciated and welcomed.

RULES and ENTERTAINMENT AGREEMENT

The following Rules and Entertainment Agreement will govern admission to the Night In Chinatown stage performances. Please read carefully before signing for your entertainment group. We are appreciative of your participation and would like every entertainment group to have an enjoyable participation, however in the event your organization or your participants breaches any provision of this Agreement, the Entertainment Chairman, Event Chairman and/or Event Director reserves the right to remove your entertainment group from the stage and/or event premises at anytime.

1. D.B. Productions, Inc. and/or Chinatown Merchants invites your organization to participate as an entertainment group.
2. Your entertainment group must have insurance to cover damages, medical treatment, and all necessary coverages for all of its performers, members, affiliate individuals, family, friends and guest in the event an injury occurs at the event.
3. Your displays and performances must be appropriate, in good taste, not offensive, not obscene and/or not abusive to the general public.
4. Your entertainment group must follow directions and instructions.
5. If your entertainment group is distributing anything to the public or receiving anything from the public, your organization will be fully responsible for all injuries, liabilities, damages, etc. and indemnify D.B. Productions, Inc., Chinatown Merchants, all of its officers, directors, volunteers and agents from the injured parties.
6. Any items left on the stage or stage area by your entertainment group shall be picked up by your entertainment group.
7. Your organization is allowed to set up, perform and break down all of its equipment, etc. within the time allowed. Your organization must be time consciences and respectful to other performing entertainment groups.
8. After the event, a survey will be provided and you must return to the Entertainment survey to the Entertainment Chairman and/or Chinatown Merchants.

PERFORMANCE and CULTURAL STAGE PERFORMANCES:

Please call Paul Chun at 233-8833, email: <Chinatown@hawaii.rr.com>
E-Mail reply only to: Paul Chun

LIVE MUSIC STAGE PERFORMANCES:

Please call Karlel Crowley at 371-5700, email: karlelc@gmail.com
E-Mail only to: Karlel Crowley

IF YOU WANT TO PERFORM on both the PERFORMANCE and CULTURAL STAGE and LIVE MUSIC STAGE, you will need to complete the form twice and contact Paul Chun and Karlel Crowley separately.

**OUR THANKS TO ALL OF YOU FOR COOPERATING WITH THESE RULES.
WE WISH YOU A SUCCESSFUL WEEKEND!**

Please sign below indicating your acceptance to follow the RULES and ENTERTAINMENT AGREEMENT.

I/We have been issued, received, have read, completely understand and will abide by the Rules and Entertainment Agreement for the Night in Chinatown event sponsored by D.B. Productions, Inc. and Chinatown Merchants.. I/We fully understand that any violation of these rules may result in your entertainment group being removed from the stage and event. I/We further

understand that the D.B. Productions, Inc. and/or Chinatown Merchants are not liable and will not be held responsible for any loss, injury and/or damages to your organization.

Do NOT sign this Agreement until you have read, completely understand and agree to the Night In Chinatown event Rules and Entertainment Agreement.

Email, Mail or fax:

1. The Entertainment Agreement with your signature(s);
2. The Performance Time Slot Request Form; and
3. The Biography information sheet;

TO:

Paul Chun for Performance and Cultural Stage performances;
and/or
Karrel Crowley for Live Music Stage performances.

**PARTICIPATION INFORMATION FOR NIGHT IN CHINATOWN STAGE ENTERTAINMENT EVENT
(PLEASE PRINT CLEARLY)**

NAME OF ORGANIZATION: _____

Also known as: _____ **Organization Phone #'s** _____

Address: _____ **Organization Fax #'s** _____

_____ **Organization Email** _____

Contact (1) : _____ **Contact (2):** _____

Phone # _____ **Cellular:** _____ **Phone #** _____ **Cellular:** _____

Email: _____ **Email:** _____

NOTE: An email address is mandatory.

Please submit with this 2 page agreement a 30 second biography of your organization, mission statement, etc. and leadership information so that we can announce your entertainment group – refer to attachment “BIOGRAPHY”

The order of the entertainment groups will be at the discretion of the Entertainment Chairman and/or Event Chairman. Please be honest, we do not want to place your entertainment group that may interfere with other entertainment groups. We will do our best to honor your request, however we make no assurances that we will abide by your request.

Any Special Request: _____

ACCEPTED and AGREED TO THE ABOVE TERMS, CONDITIONS and AGREEMENT.

By _____ **By** _____

Print Name: _____ **Print Name:** _____

If you are an organization or entity, please print name: _____

**DEADLINE FOR PARTICIPATION: February 5th
MUST BE RECEIVED BY E-MAIL, MAIL AND/OR FAX**

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D.B. Productions, Inc. and Chinatown Merchants

February 10, 2018

www.nightinchinatown.com

Other Participation.....Booth Vendor, Parade Marching Unit (Multiple participation is acceptable)

If your entertainment group and/or you know of any group who wants to perform on stage, please have them complete and submit an Entertainment Agreement to the Entertainment Chairman. Our entertainment chairman will consider the request. We are planning to have four (4) stages this year.

If your entertainment group and/or you know of any group who wants to have a vendor booth, please have them contact our Booth Chairman, Gifford Chang, 593-9776 or email giffordchang@yahoo.com We will assign a booth location on either Maunakea St., Pauahi St. and/or River Street.

If your entertainment group and/or you know of any group who wants to perform and/or march in the parade, please have them contact our Parade Chairman, Denton Chun, 375-2488 or email [<chunbuns@hotmail.com>](mailto:chunbuns@hotmail.com) You will be performing and/or marching along Hotel Street, beginning at the State Capital and ending at River Street.

The parade is scheduled to end at 6:00 pm.

Performance Time Slot Request Form

PARTICIPATION INFORMATION FOR NIGHT IN CHINATOWN STAGE ENTERTAINMENT EVENT
(PLEASE PRINT CLEARLY)

NAME OF ORGANIZATION: _____

Also known as: _____ Contact #1: _____

Address: _____ Phone #'s: _____ /Cel: _____

_____ Email: _____

Organization Phone #'s: _____ / Fax _____ Contact #2: _____

Phone #'s: _____ /Cel: _____

Email: _____

Please send completed form for PERFORMANCE and CULTURAL STAGE to:

Paul Chun
email Chinatown@hawaii.rr.com
cellular: 233-8833
website: www.nightinchinatown.com

Please send completed form for LIVE MUSIC STAGE to:

Karrel Crowley
email Karlelc@gmail.com
cellular: 371-5700
website: www.nightinchinatown.com

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Performance Time Slot Request Form

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Fill in your top three requested time and stage choices:
You may perform on more than one stage.

Entertainment begins at 11:00 AM and ends at 3:00 PM

Break Time – Parade Time....and continuesagain

Entertainment begins at 6:00 PM and ends at 10:00 PM

**Your set up time, performance time and
break down time must all be within the
one (1) hour performance time.**

Stage 1: On Maunakea Street & N. King Street. (location subject to change)

Performance and Cultural Stage

Time 1: _____ AM / PM to _____ PM (1 hour increments)

Time 2: _____ AM / PM to _____ PM (1 hour increments)

Time 3: _____ AM / PM to _____ PM (1 hour increments)

Time 4: _____ AM / PM to _____ PM (1 hour increments)

Stage 2: On N. Beretania Street & Maunakea Street. (location subject to change)

Live Music Stage

Time 1: _____ AM / PM to _____ PM (1 hour increments)

Time 2: _____ AM / PM to _____ PM (1 hour increments)

Time 3: _____ AM / PM to _____ PM (1 hour increments)

Time 4: _____ AM / PM to _____ PM (1 hour increments)

Stage 3: On N. Pauahi St. & Smith St. (location subject to change)

Performance and Cultural Stage

Time 1: _____ AM / PM to _____ PM (1 hour increments)

Time 2: _____ AM / PM to _____ PM (1 hour increments)

Time 3: _____ AM / PM to _____ PM (1 hour increments)

Time 4: _____ AM / PM to _____ PM (1 hour increments)

Please send completed form for PERFORMANCE and CULTURAL STAGE to:

Paul Chun
email Chinatown@hawaii.rr.com
cellular: 233-8833
website: www.nightinchinatown.com

Please send completed form for LIVE MUSIC STAGE to:

Karlel Crowley
email Karlelc@gmail.com
cellular: 371-5700
website: www.nightinchinatown.com

BIOGRAPHY

www.nightinchinatown.com

Name of Organization: _____

Leader(s) and/or Leadership names: _____

Mission Statement: _____

Achievements: _____

Purpose / Goals: _____

Membership: Children _____ **Teenagers** _____ **Adults** _____

Anything Else....You want people to know (Public Service Announcement)

Live Music Stage:

Stage Size	16 ft. width x 20 ft. length	20 inches high
Speakers	KLA 12 speakers w/ stand	
Back line	One (1) drum set – basic One (1) guitar plug One (1) base amp – 2 out (input & output)	
Sound board	16 channel sound board	
DI connection	5 additional plug inputs	
Microphone	5 cord microphones	

Performance and Cultural Music Stage:

Stage Size	16 ft. width x 20 ft. length	20 inches high
Speakers	KLA 12 speakers w/ stand	
Back line	None	
Sound board	8 channel sound board	
Microphone	3 cord microphones	
DVD player	one (1)	

If you have ipad, ipod, iphone, etc., please bring your plug or adapter to play your music

If you have any additional sound or back line requirements, please let us know. We will try or attempt to accommodate.

Chinatown Merchants Association

Contact person for all parade information:

If you want to have a booth(s) or be a participant in the parade, please contact:

Booth Vendor:

Parade participant:

Gifford Chang, Event Chairperson

Denton Chun, Parade Director

Cellular: 306-4570

Cellular: 375-2488

Email: giffordchang@yahoo.com

Email: nicparade@gmail.com or chunbuns@hotmail.com